



FREY-FIL CORPORATION

QUEZON CITY - CEBU - DAVAO - ILOILO

SAF NO. :

SUPPLIER / SUB-CONTRACTOR ACCREDITATION FORM

(CONFIDENTIAL)

Company Name:		
Registered Address:		
Satellite office:		
Warehouse Address:		
Telephone No. (s) :	Fax No.:	
Website Address :	E-Mail Address:	
Contact Person:	Position:	
DTI/SEC. Reg. No. :	Date Reg. With DTI /SEC:	
TIN /Value Reg. No.:	TIN/VAT Reg. Date:	
Business Reg. No. :	Bus. Reg. Date:	
ISO Certified:	<input type="checkbox"/> QMS <input type="checkbox"/> EMS	ISO Certificate No.: _____
	<input type="checkbox"/> OHSA <input type="checkbox"/> Others	
Date Established:	Market / Industries Served:	

OWNERS / STOCK HOLDERS

NAME	POSITION	ADDRESS	TEL NO.

BANK REFERENCES

NAME	BRANCH / ADDRESS	CONTACT PERSON / TEL NO.

5 MAJOR CLIENTS

COMPANY NAME	ADDRESS	CONTACT NO.	CONTACT PERSON

How many full time employees' does this company have? _____

The supplier category is : Local Manufacturer Dealer Local Distributor
 Foreign Manufacturer Foreign Supplier Others

Items Supplied : _____

Terms of Payment : COD 15 Days 60 Days Others, please specify
 7 Days 30 Days 90 Days

Credit Line : _____

DECLARATION :

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I gave false or incomplete information.

Signature over Printed Name
 Supplier's Authorized Representative

Signature over Printed Name
 President / Chief Executive Officer



REQUIREMENTS FOR SUPPLIERS /SUB-CONTACTOR ACCREDITATION

1. Duly Accomplished Supplier / Sub-contractor Accreditation form.
2. Company Profile
3. Certified True Copies of the following listed documents:
 - 3.1 Business Permit for the Year.
 - 3.2 Certificate of Registration form
 - Department of Trade & Industry (DTI) for Sole Proprietorship
 - Securities & Exchange Commission (SEC) for Partnership and Corporation
 - 3.3 By Laws and Articles of Partnership or Incorporation and General Information Sheet
 - 3.4 BIR Certificate of Registration for:
 - 3.5.1 VAT (BIR Form 2303)
 - 3.5 Audited Financial Statement for the last 2 years (BIR Stamped/Received)
 - 3.6 Certificate of Good Credit Standing from at least one active major bank
 - 3.7 Tax Clearance (BIR Form 17.14B)
4. Blank copy of Original Sales invoice & official Receipt with BIR Permit No. & TIN no.
5. Sample copy of Purchase Order (from 5 Major Clients)
6. Notarized List of Owned Tools, Equipment, Machines & Vehicle w/ copy of OR/CR
7. Office, Plant & Warehouse Location Map and Photos

OTHER REQUIREMENTS

- 1.0 Distributor Certificate (for all Non manufacturers of both local & imported products).
- 2.0 Certified Test Reports (from Independent Testing Parties) for every product offered.
- 3.0 Certificate of Appointment as Exclusive Distributor or Dealership from principal.
- 4.0 Technical Brochures/ Catalogues for product offered.
- 5.0 Technical Data Sheet (TDS), Material Safety Data Sheet (MSDS) & Mill Certificate
- 6.0 Supply Record for the past 5 years of every product offered.

Note: When completed , submit all hard copies bind in a Long Blue expandable folder with Blue expandable envelope. Submission will be on Monday-Friday 9:00A.M to 5:00P.M addressed to;

FREY-FIL CORPORATION -PURCHASING DEPARTMENT
#83 West Avenue Bldg, Brgy Paltok SFDM
West Avenue, Quezon City Tel No. 373-9345 loc 3421

REMINDERS:

- 1.0 *The Supplier/Sub-Contractor Accreditation Form should be completed by all suppliers seeking registration as an approved service provider. This however does not guarantee business with Frey-Fil corporation.*
- 2.0 *All the required supporting documentation must be submitted together with the Application Form.*
- 3.0 *Frey-Fil reserves the right to reject any incomplete Application Form accompanied by insufficient information.*
- 4.0 *Frey-Fil reserves the right to accept or reject any application without being obliged to give any reasons in this respect.*
- 5.0 *All supplier information will be treated with strict confidentiality.*
- 6.0 *The completion of Supplier Accreditation Application Form is compulsory. Failure to complete this section will result in your application not being considered.*
- 7.0 *Frey-Fil reserves the right to validate the accuracy of information presented. Any misinterpretation of facts will lead to disqualification and potentially being restricted to do business with other spheres of government and/or other organs of state.*